

MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1
OF KING COUNTY, WASHINGTON

Held on February 1, 2010

Attendance:

Commissioner G. Sue Bowman, Commissioner-at-large
Commissioner Aaron Heide, M.D., Commissioner-at-large
Commissioner Anthony R. Hemstad, Commissioner, District No. 3
Commissioner Donald O. Jacobson, President, Commissioner, District No. 1
Commissioner Carolyn V. Parnell, Secretary, Commissioner, District No. 2
Richard D. Roodman, Administrator/CEO – Superintendent
Paul S. Hayes, R.N., Executive Vice President
Kathryn D. Beattie, M.D., Senior Vice President - Chief Medical Officer
Scott Alleman, R.N., Senior Vice President – Patient Care Services
L. Michael Glenn, Senior Vice-President – Business Development
Barbara Mitchell, Senior Vice President – HR and Marketing
Amin Hakim, M.D., Vice President/Chief Medical Director – Clinic Network
Kim Blakeley, Public Relations Manager
Sandra Sward, Assistant to CEO and Board of Commissioners

Those present for a portion of the meeting:

Kayett Asuquo, RN
Dennis Box, Maple Valley Reporter
Cameron Buck, M.D.
Shannon Gilbert, UW MHA Program
Jeannine Grinnell, Treasurer
Kim Jewett, RN
Allyson Lohrman, RN
Deana Marineau, RN
Jeff Wong, Finance

This meeting of the Board of Commissioners of Public Hospital District No. 1 of King County was opened by President Bowman at 3:33 p.m. in the Board Room of Valley Medical Center. It was moved and seconded to approve the minutes of January 19, 2010. Motion carried.

Community Affairs Ms. Blakeley reported on various community outreach activities of the Public Relations and Marketing Department as follows:

An article on childhood sleep apnea was included in the Covington/Maple Valley Reporter, featuring Dr. Chen and Valley's Sleep Center.

Newcastle Urgent Care Clinic participated in a Health Fair at the Coal Creek YMCA Saturday, January 23. Blood pressure checks, blood sugar screenings and health literature was provided.

Dr. Cynthia Murphy and team from the Stroke Center participated in a kickoff event to launch a new Passport program for Heart Month. The Passport project is sponsored by the City of Renton Fire Department. The Stroke Center provided screenings, stroke education and literature.

Programs

Operational Changes Mr. Alleman introduced Cameron Buck M.D., Emergency Department physician and Kayette Asuquo, RN, Emergency Room Manager, who provided an overview of the operational and technological changes involved with transitioning to the South Tower. Mr. Alleman recalled Valley's original commitment to the community included developing enhanced patient privacy, comfort and safety while delivering exceptional quality care. He noted that the South Tower as well as several recent renovation programs, like the Birth Center, would not have been possible without the Board of Commissioner's resolve to sponsor a levy proposal for the community to consider a few years ago. The transition plan involved looking at current operations, evaluating care possibilities and challenging patient flow norms to ensure transition to the South Tower encompassed the spectrum of patient care and technical parameters involved with day-to-day emergency operations.

Dr. Cameron Buck has been on staff with Valley's Medical Staff for over ten (10) years and played an instrumental role in bring physician insight and guidance to the new patient care protocols for the South Tower. Dr. Buck indicated a major transitional challenge was involved in moving from a cramped, over-burdened space to an enhanced, spacious capacity while ensuring patient care systems and processes were managed to safeguard optimal health care. The care delivery redesign maintains best-practices in patient safety and quality measures while effecting enhanced staff communication, efficiency of care and teamwork.

Ms. Asuquo explained new technology and process related innovations. Computerized Physician Order Entry (CPOE) provides order-entry "safety checks" to ensure orders match both patients and treatment plans. New CT scan technology improves film visibility and minimizes patient exposure. Emergin provides call and patient monitor light activation on staff cell phones, ensuring 24/7 call response. Collections Manager provides safety labeling for specimens. Phillips monitoring systems will connect the various new technologies and provide enhanced speed and safety in diagnosing and treating patients. Valley's visitor management allows triage and patient flow upon arrival in the ED. Identification scanners will print badges for all visiting family and friends. Other areas of improved support include Emergency Medical Service (EMS) access, Flex Care which provides immediate nursing attention upon arrival, bedside registration and follow-up appointment processing and bedside discharge help which facilitates patient support with insurance eligibility and financial assistance. Ms. Asuquo also addressed simulation and training plans in preparation for the February 25 "go live" date.

Medical Affairs

Quality Management Update

Dr. Beattie provided an update on average length of stay, readmissions within fifteen (15) days and inpatient mortality. Perfect care core measures for the 3rd quarter of 2009 were reviewed, along with Hospital Acquired Infections, which continue to trend downward and hold below the national average. Inpatient falls decreased below the mean average in December 2009 and "left without treatment" from the Emergency Room was well below the 4% benchmark in December 2009.

Reports

Reports from Administration

Financial Affairs

Ms. Grinnell provided preliminary information on November financials. Year-to-date volumes are consistent with prior years', but slightly below budget. Moss Adams, LLP will be on campus through March preparing the 2009 Financial Audit Report. Moody and Poor's information released last week reflects negative prospects for the healthcare sector. Their report estimates 2010 will pose a difficult year for providers due to federal payments which remain in flux, a jobless recovery rate that continues to lag and an increase in the underinsured population.

Bills/Vouchers

MOTION

The Board, by motion, approved payments of the following bills and vouchers:

| | WARRANT NUMBERS | | DATED | AMOUNT |
|-------------------------------------|-----------------|---------|-----------|---------------------|
| | FROM | TO | | |
| ACCOUNTS PAYABLE | 36276 | 36327 | 1/19/2010 | 28,069.64 |
| ACCOUNTS PAYABLE | 36328 | 36357 | 1/26/2010 | 54,854.87 |
| ACCOUNTS PAYABLE | 826597 | 826612 | 1/12/2010 | 524.12 |
| ACCOUNTS PAYABLE | 826622 | 826624 | 1/21/2010 | 218.43 |
| ACCOUNTS PAYABLE | 826625 | 826625 | 1/26/2010 | 35.00 |
| ACCOUNTS PAYABLE | 2136078 | 2136270 | 1/14/2010 | 678,362.26 |
| ACCOUNTS PAYABLE | 2136271 | 2136286 | 1/14/2010 | 600.62 |
| ACCOUNTS PAYABLE | 2136287 | 2136431 | 1/19/2010 | 1,238,340.87 |
| ACCOUNTS PAYABLE | 2136432 | 2136434 | 1/19/2010 | 1,773.80 |
| ACCOUNTS PAYABLE | 2136435 | 2136616 | 1/21/2010 | 1,083,955.77 |
| ACCOUNTS PAYABLE | 2136617 | 2136618 | 1/25/2010 | 13,598.73 |
| ACCOUNTS PAYABLE | 2136619 | 2136922 | 1/26/2010 | <u>1,719,782.26</u> |
| TOTAL AP | | | | 4,820,116.37 |
| JANUARY PAYROLL | | | | 8,863,635.51 |
| WIRES OR EFT | | | | <u>2,473,350.14</u> |
| GRAND TOTAL AP, EFT/WIRES & PAYROLL | | | | \$16,157,102.02 |

Operations Update

Mr. Hayes provided an informational update on the many features underway to prepare for South Tower occupancy on February 25. Parking is being finalized on two (2) floors, providing 242 stalls. Physician parking has been expanded to fifty (50) stalls. ATU will be moving to 2-West temporarily next week, returning on May 2. Neurology will move to the Joint Center on May 24. Behind each of the moves there are hundreds of details involving staffing, equipment installation and relocation, software programming and wayfinding.

College of American Pathologists (CAP) arrived for an unannounced survey for laboratory reaccreditation January 21. The survey team consisted of nine (9) surveyors and one (1) CAP Quality Assurance surveyor. The survey covered nine areas including general laboratory, Medical Director oversight, transfusion services, immunology, anatomical pathology, chemistry, urologists, coagulation and microbiology. Results of the survey were remarkable.

Patient Care Services

Mr. Alleman reported that 225 Registered Nurse positions were re-bid last Monday for Medical-Surgical units. A re-bid will take place on February 3 for 96 Patient Care Assistants and 32 Unit Secretaries. The re-bid will identify new staffing roles when South Tower occupancy and operations begin.

Clinic Network

Dr. Hakim reported the Renton Landing Urgent Care Clinic is on schedule and operations will begin on February 15, 2010.

Recruitment efforts continue. One candidate in Primary Care signed a contract, several others in are in the interview process. Dr. Hakim shared complimentary comments one of our clinic patients passed on about two of our Primary Care physicians. A collaborative working arrangement has begun with new staff in the Customer Billing Office to improve coding and billing compliance.

Business Development

Mr. Glenn provided an informational update on the Covington Stand Alone Emergency Department (SAED) project. Due-diligence work has started which will allow site work along with a review of demographic, design and operational strategies to ensure project viability before the contingency period expires. Past Commissioner Mike Miller has agreed to act as a community liaison and help with upcoming meetings between Covington City officials and Valley to ensure rezoning and the permit process are facilitated. The rezoning permit is expected to conclude in July 2010.

Valley's Certificate of Need application to the Department of Health requesting additional beds was turned in a week ago. A comparative review between Valley, Auburn and MultiCare will be undertaken by the CON office. Superintendent Roodman commented it was gratifying to hear Covington Mayor, Margaret Harto, speak so positively about the anticipated VMC SAED in Covington when she addressed the crowd at the January 11 South Tower Ribbon Cutting event

HR & Marketing

Ms. Mitchell provided a sample 2009 Total Compensation Statement of benefits and salary information personalized for all VMC staff and mailed to their homes at the end of January. The statement conveys realistic value of each employee's benefits and has been provided in this manner to staff for five (5) years. Staff indicate the statement is helpful.

Negotiations have begun with United Food and Commercial Workers, Local 21, Professional and Technical Unit. The current agreement expires March 31, 2010. Approximately 300 Valley staff are represented by this union.

02/01/10(5)

Valley is producing a television commercial that will coincide with the Winter Olympics February 12-18. The spot will feature Valley's own staff and highlight the recent award from *Modern Healthcare* as the tenth best place to work nationally in healthcare.

Recess

President Bowman acknowledged a request for a recess at 4:50 p.m.

The Board reconvened at 5:00 p.m. and met in Executive Session from 5:00 to 5:35 p.m. for the purpose of discussing specific labor and personnel issues permitted by RCW 42.30.110(g), litigation issues permitted by RCW.42.30.110(1) and real estate issues permitted by RCW.42.30.110(b) and (c).

Reconvened

The meeting reconvened at 5:35 p.m.

Commissioner Comment

Commissioner Heide suggested changing the start time of the Board of Commissioners meeting to 4:00 p.m. Commissioner Hemstad agreed with the suggestion. President Bowman advised this subject would be placed on the Board agenda for official consideration at the next meeting.

Commissioner Parnell commented on the billboard she saw in South King County, advertising Valley's *Modern Healthcare* top 10 award for best place to work in healthcare. She congratulated staff on the outstandingly achievement the award represents.

Commissioner Jacobson said that he continues to hear positive feedback from the community regarding the South Tower. Superintendent Roodman advised that hundreds of people came to the Ribbon Cutting event and approximately 2500 to the open house, after over 3000 residents came to preview the tower during the fall flu shot campaign for Golden Care Members. Commissioner Bowman noted State Senator Margarita Prentice remarked about positive feedback she has received from the community for her participation in the ribbon cutting and Valley's dedication of the Trauma Center in her honor.

Recess

President Bowman acknowledged a request for a recess at 5:40 p.m.

Reconvened:

The meeting reconvened at 6:00 p.m.

Public Comment

Public Comment

At 6:00 p.m. President Bowman called for public comment. There was none.

Adjournment

There being no further business, motion was made to adjourn this meeting at 6:00 p.m.