

Valley Medical Center keeps a record of the health care services provided to you. You may ask to see and copy that record. You may also ask to correct that record. Valley will not disclose your record to others unless directed by you or unless authorized or compelled to do so by law.

You will not be charged for medical records copies sent directly to a physician, clinic, hospital or other health care provider. However, if a copy of your medical record is to be sent to your home for personal, legal or insurance use, you will be billed the following fees which are in compliance with the Washington State Uniform Health Care Information Act (UCHIA), RCW 70.02, Section 010(12) and WAC 246-08-400.

Please allow for a 15-day processing time. After the 15th day, please contact Health Information Management at 425.690.3406.

COST TO PATIENT FOR MEDICAL RECORDS		
Format of Original Patient Record	Cost for delivery in electronic format: CD/USB/download	Cost for record delivered in Paper
Electronic or Hybrid (part electronic and part paper)	<ul style="list-style-type: none"> ➤ There is no cost to patients for electronic records delivered to MyChart. ➤ \$6.50 flat fee for electronic portion. ➤ Plus, if applicable \$0.07 per page for labor cost to create and deliver the portion of the record maintained in paper. ➤ Plus, sales tax as applicable. 	<ul style="list-style-type: none"> ➤ \$0.07 for labor cost to create and deliver the portion of the record maintained in paper. ➤ Plus, if applicable, the lower of cost under state regulated patient rates or \$0.90 for average labor cost to create and deliver the portion of record maintained electronically. ➤ Plus \$0.05 per page for supplies (paper and toner). ➤ Plus, actual postage if mailed. ➤ Plus, sales tax as applicable.
Paper	<ul style="list-style-type: none"> ➤ \$0.07 per page for labor cost to create and deliver the portion of the record maintained in paper. ➤ Plus, actual postage if mailed. ➤ Plus, sales tax as applicable. 	<ul style="list-style-type: none"> ➤ \$0.07 per page for labor costs to create and deliver the portion of record maintained in paper. ➤ Plus, \$0.05 per page for supplies (paper and toner). ➤ Plus, actual postage if mailed. ➤ Plus, sales tax as applicable.
Requests for records going to a 3rd party (i.e. attorney or insurance company)	<ul style="list-style-type: none"> ➤ \$28.00 clerical fee ➤ \$1.24 per page up to 30 pages ➤ \$0.94 per page for 31+ pages ➤ Additional fees may apply for information that must be redacted from the record. ➤ Actual postage and applicable Washington State sales tax 	<ul style="list-style-type: none"> ➤ \$28.00 clerical fee ➤ \$1.24 per page up to 30 pages ➤ \$0.94 per page for 31+ pages ➤ Additional fees may apply for information that must be redacted from the record. ➤ Actual postage and applicable Washington State sales tax