

MINUTES OF THE MEETING OF
THE BOARD OF COMMISSIONERS
PUBLIC HOSPITAL DISTRICT NO. 1
OF KING COUNTY, WASHINGTON

Held on July 6, 2009

Attendance:

Commissioner G. Sue Bowman, Commissioner, Commissioner-at-large
Commissioner Anthony R. Hemstad, Commissioner, District No. 3
Commissioner Donald O. Jacobson, President, Commissioner, District No. 1
Commissioner Carolyn V. Parnell, Secretary, Commissioner, District No. 2
Paul S. Hayes, R.N., Executive Vice President
Kathryn D. Beattie, M.D., Senior Vice President - Chief Medical Officer
L. Michael Glenn, Senior Vice-President – Business Development
Barbara Mitchell, Senior Vice President – HR and Marketing
David E. Smith – General Counsel
Jeannine Grinnell, Vice President - Finance
Kris Tiernan, Assistant to CEO and Board of Commissioners

This meeting of the Board of Commissioners of Public Hospital District No. 1 of King County was opened by President Jacobson at 3:37 p.m. in the Board Room of Valley Medical Center. It was moved and seconded to approve the minutes of June 15, 2009. Motion carried unanimously.

Recess President Jacobson acknowledged a request for a recess at 3:38 p.m., following which the Board convened in Executive Session for approximately 10 minutes for the purpose of discussing specific litigation issues permitted by RCW.42.30.110(1). President Jacobson noted that Mr. David Smith had an urgent matter to attend to and would be leaving following Executive Session.

Reconvened The meeting reconvened at 3:47 p.m.

Community Affairs Ms. Mitchell reported on various community outreach activities of the Public Relations and Marketing Department as follows:

The *Renton Reporter* recently published an article on Valley's acquisition of the da Vinci Si robotic surgical system. Copies were distributed to the Board. The article will also run in other editions of the Reporter Newspapers, including the *Bellevue Reporter*.

Valley participated with a booth at the *Auburn KidsDay* event on June 19th. Valley's promotional items were extremely popular and in "high demand."

VMC was a sponsor for 4th of July events in both the Kent and Newcastle communities.

The latest edition of *Valley Voices*, which includes the Annual Report for 2008, has been mailed to district residents.

A new VMC publication on *Early Disease Detection* was distributed.

Medical Affairs Quality Management Update

The Board quality "Big Dot Report" was presented by Dr. Beattie. She noted that

Average Length of Stay continues to hold below expected for acuity of patient population (Green). *Readmissions within 15 Days* is at the 3% benchmark and below expected for acuity of patient population for the last month recorded (Yellow). *Inpatient Mortality* continues to track well below expected rate for acuity of patient population (Green). For *Core Measures Perfect Care*, it was noted that there is remarkable improvement across all four measures for 1st Quarter 2009. This is as anticipated due to the strong efforts of the Surgical Care Improvement Program PI team (Yellow). *The Hospital Acquired Infection Rate* continues to be within control limits. Hospital-wide efforts to *reduce Hospital Associated Infections* are ongoing and the success for Q2 2009 is noted in the decrease in the number of *Healthcare Associated Infections* per Patient Days. There were zero cases of *Ventilator Associated Pneumonia* in April and May 2009, as well as zero cases of *Central Line Infection* identified in April or May 2009. Only one case of HAI MRSA has been recorded for an ICU patient in the first five months of 2009. This correlates to a rate of 0.7/1000 patient days, which is well below the 1.9 rate for 2008 (Yellow). *Inpatient Falls* continue to track within control limits. Ongoing efforts to improve identification of fall risk and implementation of fall precautions are in place (Yellow). *“Left without Treatment” from the Emergency Department* rose held slightly above the 4% benchmark level in April and May 2009. This is, however, consistently below the upper control limit (Green).

Reports

Reports from Administration

Financial Affairs

Ms. Grinnell reported that although June financial data is not yet available, volume was favorable to budget by 4%. Volume compared to same month last year was down by approximately 5%.

Bills/Vouchers

MOTION

The Board, by motion, approved payments of the following bills and vouchers:

PCL Construction Services, Inc.	\$ 14,138.95
VMC Linear Accelerator – Application No. 6 – Retainage	
Lydig Construction, Inc.	2,849,288.73
VMC Emergency Tower – Application No. 19	
Absher Construction Co., Inc.	7,646.08
VMC Surgery Project – Application No. 30	

	WARRANT NUMBERS		DATED	AMOUNT
	FROM	TO		
ACCOUNTS PAYABLE	28391	28638	6/16/2009	82,107.72
ACCOUNTS PAYABLE	28639	28972	6/23/2009	105,032.12
ACCOUNTS PAYABLE	825826	825838	6/19/2009	914.17
ACCOUNTS PAYABLE	825839	825848	6/23/2009	532.60
ACCOUNTS PAYABLE	2123692	2123967	6/11/2009	1,366,774.47
ACCOUNTS PAYABLE	2124197	2124425	6/16/2009	870,658.66
ACCOUNTS PAYABLE	2124426	2124622	6/18/2009	3,618,659.54

ACCOUNTS PAYABLE	2124623	2124623	6/19/2009	5,000.00
ACCOUNTS PAYABLE	2124624	2124747	6/23/2009	511,740.30
ACCOUNTS PAYABLE	2124748	2124960	6/25/2009	1,282,425.97
TOTAL AP				7,843,845.55
GRAND TOTAL				\$10,714,919.31

Resolution No. 912 – Surplus Property

MOTION It was moved and seconded to approve Resolution No. 912 declaring certain equipment in the District’s hospital as surplus to the needs of the District and direct the Superintendent of the district’s hospital or his designee to effect proper disposal of such surplus property, as provided by the statute. The motion carried unanimously.

Write-off of Accounts Receivable

MOTION It was moved and seconded to approve write-off of hospital and clinic accounts receivable in the amount of \$3,239,092.95, of which \$3,178,412.77 has been referred to Collection. The balance of \$60,680.18 represents bankrupt accounts and cancellations. Motion carried unanimously. In response to a question, Ms. Grinnell stated that the amount of write-offs have been fairly even over the last several months.

Operations Update

It was reported by Mr. Hayes that the Information Technology Service Desk has been brought back in-house, effective June 25th, after being outsourced about three years ago. The Service Desk is available 24/7 to assist customers with IT related requests, either by phone or on-line. Outsourcing of the “Help Desk” did not produce the service level and cost saving advantages that had been expected.

Valley’s commitment to the environment was summarized by Mr. Hayes. Since the early 1990’s, paper and cardboard have been recycled with SeaDruNar. Since 2002, two hybrid vehicles have been acquired for courier services. This direction will continue as needs dictate. Discussions are underway for recycling of food waste for use in compost production. Coffee grounds will soon be offered to staff for garden use, similar to Starbucks. Paper products have been replaced with china in the cafeteria whenever possible. Compostable glasses were added earlier in the year and incentives have been offered for the use of thermal beverage mugs. We are also exploring alternate methods for shipment of supplies with vendors. Using totes for supply deliveries is being assessed. Grants are currently being sought to cover the cost of placing recycling containers throughout the medical center.

Finally, Mr. Hayes acknowledged the teamwork of Valley’s staff yesterday, which was an atypical day with many emergencies and difficult cases.

HR & Marketing

Ms. Mitchell reported that for the eighth consecutive year, *Seattle Business Magazine*, formerly *Washington CEO*, has recognized Valley Medical Center as one of “Washington’s

100 Best Companies to Work for – 2009.” She noted that this type of recognition continues to be a big draw to our on-line *Careers* page.

Eligibility criteria has been finalized and applications are now being accepted (as of July 1st) for the Training Trust created with SEIU 1199NW, Valley Medical Center, Swedish, Highline, Stevens and Northwest Hospitals for continuing education for SEIU members within each participating organization. A Training Trust staff person will be located in Valley’s Human Resources Department once a week to assist workers with pursuing their continuing education objectives.

Negotiations were finalized with OPEIU clerical workers late last week. Members will vote July 14th. It is hoped that an agreement will be available for Board ratification at the next meeting.

Business Development

Mr. Glenn said that results of the RFQ requests from nursing home operators are expected July 15, 2009.

MOTION

Commissioner Excused

It was moved, seconded and carried to excuse Commissioner Miller from this meeting.

Adjournment

There being no further business, motion was made to adjourn this meeting at 4:20 p.m.

Public Comment

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Commissioners Jacobson, Parnell and Bowman remained in the Board Room in case there were any members of the public wishing to speak at the 6:00 p.m. designated time. There were none.