

“Caring for Our Community Like Family”



**Valley Board of Trustees**

MINUTES

March 30, 2020

**Board Members Present**

CALL IN ONLY: Erin Aboudara, Carol Barber, Lisa Brandenburg, Bernie Dochnahl, Janet Evans, Jim Griggs, Shamsa Issak, Gary Kohlwes, Lawton Montgomery, Vicki Orrico, Julia Patterson, Donna Russell (Chair)

**Board Members Absent**

Todd Starkey

**Others Present**

Theresa Braungardt, Jeannine Grinnell, Mike Hori, MD, Katina Maier, Wayne Manuel, Matt Mulder, MD, Liz Nolan, Jamie Park, MD, Rich Roodman, David Smith

**Recorder**

Kathryn Holland

**1. CALL TO ORDER**

Donna Russell called the meeting to order at 12:15 p.m.

**2. CONSENT AGENDA AND ACTION ITEMS**

**MOTION:** Vicki Orrico moved to approve the consent agenda and Gary Kohlwes seconded the motion. The items moved for adoption were:

- Minutes of February 18, 2020
- Minutes of March 10, 2020
- Financial Vouchers/Warrants/Pay Apps dated March 30, 2020
- Surplus Property Resolution No. 097

The motion carried, 12-0.

**3. COMMITTEE REPORTS**

**Nominating Committee**

Donna Russell reported that the Nominating Committee unanimously recommended Vicki Orrico for Chair and Jim Griggs for Vice Chair. Said nomination was also ratified by the Executive Committee. She then opened the floor for other nominations. None were provided. The Board of Trustees unanimously approved Vicki Orrico for Chair and Jim Griggs for Vice Chair of the Board of Trustees, effective July 1, 2020.

**MOTION:** Gary Kohlwes moved to approve the nomination of Vicki Orrico for Board Chair for a two-year term, effective July 1, 2020. Erin Aboudara seconded the motion. The motion carried, 12-0. Vicki Orrico abstained.

**MOTION:** Julia Patterson moved to approve the nomination of Jim Griggs for Board Vice Chair for a two-year term, effective July 1, 2020. Gary Kohlwes seconded the motion. The motion carried, 12-0. Jim Griggs abstained.

### **Chair of the Board**

Donna Russell reported that the Board Education Retreat has been cancelled due to the COVID-19 crisis.

## **4. COVID-19 UPDATE**

Rich Roodman provided background regarding the effects of the COVID-19 to volumes throughout the Valley system resulting in an estimated loss of \$25M per month.

Dr. Jamie Park remarked that most patients with COVID-19 symptoms are staying home longer, then presenting to the hospital where the disease rapidly increases. He stated that the primary method of spreading is by droplet. Dr. Hori added that two programs offering potential experimental therapies with placebo-controlled trials are being researched. He reiterated the primary method of the virus spreading is by droplet.

David Smith continues to work closely with WSHA and AWPHD regarding the collection of property taxes and other concerns. Language regarding working beyond “Crisis Standards of Care” are being reviewed.

Theresa Braungardt, serving as Operations Section Chief, is focusing on spacing, staffing, equipment and safety. Surge planning based on projections is being reviewed. The Northwest Pavilion is being used as the primary unit to admit COVID patients. Other areas are being adjusted to accommodate donning/doffing of PPE. The 5<sup>th</sup> floor is serving as the main acute care unit for COVID. She is also managing the redeployment of the clinical labor pool as well as the difficult challenge of PPE use. Security has increased checkpoints throughout the hospital to ensure incoming patients/visitors are not posing a higher risk to staff.

Jeannine Grinnell provided a brief overview of her areas of focus; i.e., supply chain logistics and finance. Conversations are constant across the globe in the quest to stabilize PPE: masks, ventilators, gloves, and gowns, and coordination of the labor pool continues. Reconfiguring the payroll system has occurred. An increase in telehealth/telemedicine has been an immense help, which can now be billed.

Ms. Grinnell’s two financial goals are to remain financially viable and to find sufficient supplies to keep everyone safe. Two different sources for relief at the State and Federal levels have been identified. Federal FEMA for which expenses must be tracked along with the CARES Act at the State level. She is working in tandem with UW Medicine on these requests but will also file for some things for Valley as a PHD. CARES allow for a request of loss of revenue, FEMA does not. Medicare is allowing hospitals to seek six months of advance payments. This is a national “no-interest loan” for all work being done for the next six months for Medicare patients--roughly \$60M. Repayment must occur 120 days after receipt of funds by the hospital. A line of credit with Wells Fargo Bank is being sought, and several Calls for Bid have been pulled, placing several projects on hold.

Dr. Matt Mulder is the Medical Technical Consultant in the Command Center. With the aid of Drs. Rick Wall, Kim Herner and Mike Hori and others, he spends time trying to keep people safe within the organization, keeping up with various medicine supplies, working on contingency staffing, ambulatory, ED and urgent care roles as well as COVID testing in determining who needs testing and who does not. He is also working on “Crisis Standards of Care protocols.”

Dr. Mulder continued regarding the Valley Ambulatory Network. Volumes are down everywhere including urgent care. Kent Station, Maple Valley and Renton Landing urgent care/immediate care clinics have closed. Telehealth was rolled out in just 10 days. Patients have been seen at three clinic tent sites. A tent site at the Northwest Pavilion is testing employees and others with certain COVID symptoms. Employee counseling care is also being provided.

Wayne Manuel reported that over 200 employees have been tested to date resulting in a 9% positive test rate. Sixteen employees are now being tested daily, but that number may increase. Katina Maier, VP of Human Resources, stated they are doing everything they can to support the Operations Teams. They are also partnering with the unions for COVID mobilization to shift personnel into other roles and to incentivize them for their extra effort. COVID FMLA changes targeting those employees that have lost day care are also being addressed. The Marketing Team is focusing on internal and external communications.

Rich Roodman added that Kalen Privatsky has been assigned as an Incident Commander at UW Medicine and will represent Valley at the UW Medicine Command Center and Executive Leadership daily briefing.

Financial contributions were discussed. Donations are being accepted through a PayPal link on Valley’s website. A significant amount of miscellaneous supplies and food from various sources throughout the community are also being received at Valley.

**5. INFORMATION REPORTS**

**Chair of the Board**

Donna Russell reported that the Board Education Retreat has been cancelled due to the COVID-19 crisis.

**6. OLD/NEW BUSINESS**

Ms. Russell mentioned the Board calendar was posted in Boardvantage for review along with the Board Workplan. She stated that she would be meeting with Vicki Orrico and Jim Griggs to review the Board Workplan prior to starting their positions on July 1<sup>st</sup>.

**8. ADJOURNMENT**

The meeting adjourned at 1:10 p.m.

Respectfully submitted,

Kathryn Holland

Assistant to the Valley Board  
Valley Medical Center

*All reports and presentations reviewed by this committee were in draft format, unless otherwise noted in these minutes.*