

“Caring for Our Community Like Family”



Valley Board of Trustees
MINUTES
March 15, 2021

Board Members Present

REMOTE: Erin Aboudara, Carol Barber, Janet Evans, Jim Griggs, Shamsou Issak, Gary Kohlwes, Lawton Montgomery, Vicki Orrico (Chair), Julia Patterson, Paul Ramsey, MD (for Lisa Brandenburg), Donna Russell

Board Members Absent

Lisa Brandenburg, Bernie Dochnahl, Todd Starkey

Others Present

IN PERSON: Jeannine Grinnell

REMOTE: Theresa Braungardt, Katina Maier, Wayne Manuel, Hiroshi Nakano, Liz Nolan, James Park, MD, Kalen Privatsky

Visitors: Michelle Moratti

Recorder

Erica Duston

1. CALL TO ORDER

Board Chair, Vicki Orrico, called the meeting to order at 1:30 p.m.

2. CONSENT AGENDA AND ACTION ITEMS

MOTION: Gary Kohlwes moved to approve the consent agenda and Erin Aboudara seconded the motion. The items moved for adoption were:

- Minutes of February 16, 2021
- Financial Bills/Warrants/Vouchers
- Surplus Property Resolution No. 0110

The motion carried, 10-0.

3. 403B/457B PLAN AMENDMENT ADOPTION

Jeannine Grinnell stated that Valley is changing its record keeper for the 403B and 457 retirement plans from Milliman to Fidelity effective April 13, 2021. Valley's retirement contributions are not changing. Fidelity has better administrative services and a more robust and contemporary online platform for its participants at a lower cost to the organization. Fidelity also has strong record keeping compliance for federal regulations and the ability to interface with our current payroll system. Fidelity has strong satisfaction with existing clients and was unanimously selected by our 403B committee after a year-long search for a new record keeping company. No

other changes to the retirement plans are being made.

MOTION: Julia Patterson moved to approve the resolutions for adoption and Gary Kohlwes seconded the motion. The items moved for adoption were:

- Resolution 0111 (403B Plan Amendment Adoption)
- Resolution 0112 (457B Plan Amendment Adoption)

The motion carried, 10-0.

4. VOICE OF THE PATIENT

Dr. Jamie Park shared the Voice of the Patient on behalf of Sarah Benton who was unable to attend today's meeting. A patient who was admitted had switched rooms in preparation for surgery and her medications were misplaced in the process. The patient left a message on our Patient Relations number and within an hour Sarah Benton was able to replace the patient's medicine at our onsite pharmacy.

5. COVID-19 UPDATE

Dr. Jamie Park stated that we currently have fifteen COVID-19 patients with two of those patients in CCU. Discharging patients continues to be a challenge. Dr. Park presented the latest King County COVID-19 dashboard showing 86 per 100,000 infections which is an improvement compared to our high point of 458 per 100,000 infections in December 2020.

6. BOARD EDUCATION

UW Medicine's Chief Clinical Strategy and Transformation Officer, Michelle Moratti, presented a review of UW Medicine's progress on the 2025 Strategic Refresh Goals and Implementation. The Strategic Alliance describes our collective intent to integrate services through the creation and execution of a collaborative strategic plan. Ms. Moratti walked through ten goals of the Strategic Refresh specifically related to Valley. The Strategic Refresh implementation is largely on-track with two areas reporting delays, partially resulting from COVID-19. Ms. Moratti also reviewed the emerging priorities of network development across King County.

7. COMMITTEE REPORTS

Compensation Committee

Vicki Orrico reported that the annual 2022 Board Objective Goals process was kicked-off at the March 9th meeting. The committee is anticipating approval of the FY22 Board Goals in July instead of June due to delays caused by COVID-19. The committee also discussed the need to periodically evaluate our Leadership compensation model. The committee reviewed its charter and will make minor revisions for approval next month.

Executive Committee

Vicki Orrico reported that the committee reviewed its charter at the March 9th meeting and will be making revisions for review at the next board meeting. Jeannine Grinnell provided updates on UW Medicine's Strategic Refresh in advance of Michelle Moratti's presentation to the full board on March 15th. The committee discussed options for having a board retreat in the fall.

Finance, Facilities & Audit Committee

Jim Griggs reported on February financials stating that volumes were unfavorable in all areas, particularly with inpatient admissions, inpatient and outpatient surgery cases, primary and urgent care clinic visits, and births. Payer mix shifted from Self Pay to Medicaid. Days cash on hand fell to six days. Total labor expenses were unfavorable due to \$1.2M higher salary expenses and \$1.0M higher

benefit expenses. Nonoperating revenue was unfavorable due to lower interest income and \$0.5M unrealized loss from investments. The committee also approved two resolutions that reflect a change in the bookkeeper for Valley's 403(b) and 457(b) retirement plans, from Milliman to Fidelity. Our organization's retirement contributions are not changing.

Joint Conference Committee

Vicki Orrico provided the committee update in Bernie Dochnahl's absence. At the March 9th committee meeting, the provider credentials were approved without exception. Dr. Jamie Park presented the Quality Improvement dashboard. Sarah Benton, Kirstin Sellers and Liz Nolan presented an in-depth review of the way Valley receives and processes patient feedback including an overview of the patient grievance process.

8. INFORMATION REPORTS

UW Medicine Update

Dr. Paul Ramsey presented the President's Report in Lisa Brandenburg's absence. Dr. Ramsey started by thanking Valley's outstanding Leadership team. Dr. Ramsey highlighted a few key areas of the President's Report including very good outcomes from the COVID-19 pandemic. These positive changes include the acceleration of digital health (Telehealth), which jumped ahead by five-years in March 2020; an improvement in healthcare equities which the pandemic placed a microscope on and allowed us to provide greater access to underserved communities; and the acceleration of the application of the virus surge through clinical care.

Administrative Update

Jeannine Grinnell shared highlights from the March Operation Report including the new medical staff peer review policies that were approved at MPRC under Quality Management. Under High Reliability, the Safety Event Classification/Serious Safety Event Rate was presented at the February Management Team meeting. New inpatient psychiatrist, Dr. Nejad, is settling in well and has provided valuable insights and patient management leading to improved outcomes in many different scenarios. High levels of detained patients, and the detainment process, continues in the Emergency Department. One of our external provider groups, Associated Valley Ob/Gyn, is leaving Valley's campus and providing care at Valley on June 1st. As of March 12, 2021, the vaccine clinic has given 16,351 first doses and 12,133 second doses of COVID-19 vaccine. Level 2 Phase 3 of the Diagnostic and treatment area that includes a new inpatient MRI is still on track for summer opening in late June or early July. The timeline for the Emergency department CT scan replacement has accelerated and active planning is underway with GE and architects. This project will replace the existing Philips scanner to a new GE model and update the existing GE scanners bed and software. Implementation on the *Infor* financial and supply chain ERP, branded the "Compass" continues, has a new go-live date to June 1, 2021. We currently have approximately \$19M we have not yet "recognized" as revenue, subject to federal requirements, and additional FEMA funds that we also not recognized or received. FY22 operating budget planning has commenced, with an overall target total margin of 0.0% for FY22. Installed Thank a Caregiver monuments with glass floats in Valley's Healing Garden on our one-year COVID Response anniversary and held virtual COVID Response Moment of Reflection for our staff and community to commemorate and pay tribute to the extraordinary efforts this past year. Selfie Tapestry of Diversity & Individuality continued throughout the month of February recognizing Black History Month & Lunar New Year. Engaged with 21,203 members of our staff and community. Under Quality, we completed a successful "Virtual" site visit for year 2 of our American College of Preventative Medicine/Black Women's Health Imperative/American Medical Association's *Diabetes Prevention Program* Grant.

Chair of the Board

Vicki Orrico state that the CEO Search Committee has identified 15 candidates. Wayne Manuel spoke to the board's responsibility of being the 'eyes and ears' of the community and highlighted the board's duty to protect the privacy of individuals – especially personal health information.

9. EYES AND EARS OF THE COMMUNITY

Nothing to report.

10. OLD/NEW BUSINESS

- Board Workplan
Vicki Orrico reminded the Board that the Workplan is available in Boardvantage.
- Board Education
Vicki Orrico reminded the Board that the Education calendar is available in Boardvantage.

11. ADJOURNMENT

The meeting adjourned at 3:56 p.m.

Respectfully submitted,

Erica Duston
Assistant to the Valley Board
Valley Medical Center

All reports and presentations reviewed by this committee were in draft format, unless otherwise noted in these minutes.